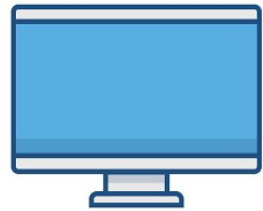




### Windover Hills UMC Office Manager

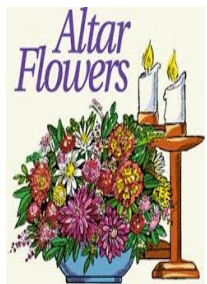
This position will handle the daily business, finance, secretarial and greeting needs of the church. Hours are Monday through Friday, 9am until 2pm. See Pastor Steve for a job description and to submit a resume.

We will present our original, Bible-based musical, **Precious Emmanuel**, on **Saturday, December 16, at 7pm** and **Sunday, December 17, at 10am (combined worship service) and 2pm**. Precious Emmanuel covers the events from the immaculate conception through the first days of Christ. The play will be performed by members of our congregation.



**Christmas Offering: New Smart TV's & Blu-Ray Players** (8-10 units) are needed in all our classrooms. Please consider making a special **Christmas Offering** to this ministry upgrade to our Education Ministry. Mark your envelope **Special Project: TV's**.

The **2018 Flower Chart** is on the bulletin board across from the church office. Sign up early to reserve your special date(s). **Cost for an arrangement is \$18**. Order forms are on the chart and can be placed in the offering plate along with your payment...checks made payable to WHUMC. Cash can be put in an offering envelope marked "Flowers".



The **2018 acolyte sign-up sheet** is on the bulletin board across from the church office. **All children 3rd grade and above** are invited to become an acolyte. See Chris Linn if you have any questions.



**Offering envelopes for 2018** are available in the Narthex. If you do not have envelopes assigned to you, but would like them, please sign up in the Narthex and take an unassigned box. See Doug Gyorke, our financial secretary, with questions.



All are invited to the **Gruver 's Christmas Open House** on Sunday, December 10, from 2pm until at 6pm at the parsonage.

The **Angel Tree** is up in the Narthex. Please take an angel of your choosing and buy an appropriate gift for that person. **Please return them unwrapped by Sunday, 12/10**. **Items once again will benefit the Washington Women's Shelter**. We are also asking for giftwrap, ribbon, and gift accessories so the mothers can wrap presents for their children. See Beth Cafaro with questions.



**The Mitten Tree** is up in the hall near the offices. We will be collecting scarves, winter caps, and gloves for children and adults through **Sunday, 12/10**. Please take a candy cane when you place your item on the tree. Items will be given to **Washington Women's Shelter**.

For November we are collecting donations of fruit or Aldi's gift cards. Gift cards can be put in the treasurer's mailbox which is in the hall outside the sanctuary. A bin for the items is located in the Library.

